

## Daily Call Plan

Date: \_\_\_\_\_

### Recruiting Calls Planned

	Name	Company	Phone	Outcome	Next Steps
1					
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**Client Development Calls Planned**

	Name	Company	Phone	Outcome	Next Steps
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**Reference Check Calls Planned**

	Name	Company	Phone	Outcome	Next Steps
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**Follow-up Calls for Candidates/Clients Currently in Process**

	Name	Company	Phone	Outcome	Next Steps
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**Other Calls Planned**

	Name	Company	Phone	Outcome	Next Steps
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Personal Calls Planned					
	Name	Company	Phone	Outcome	Next Steps
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